

TOWN OF LOS ALTOS HILLS

Community Relations Committee

MEETING AGENDA

Tuesday, November 29, 2016

7:30 PM

**Los Altos Hills Town Hall
Parks and Recreation Building**

NOTE SPECIAL MEETING DATE OF TUESDAY, NOVEMBER 29, 2016

1. Roll Call; Committee Membership
2. Introduction of any Members of the Public; Public Comment
3. Review of Prior Committee Meeting Minutes - Roy Woolsey
4. Review of Prior City Council Meetings - Courtenay Corrigan
5. Welcoming of Town Newcomers - Roy Woolsey
6. Committee Involvement in Forthcoming Town Events
 - Barn lighting, December 4
 - Chamber Music, December 10
 - Caroling, December 22
7. Planning for April, 2017 Special Event at Stanford - Roger Burnell
8. Los Altos Hills Town Picnic
 - 2016 Picnic Report
 - Long-lead Items for June 4, 2017 Town Picnic
 - Draft Checklist of Picnic Tasks
 - Draft Picnic Proposal
9. Review and Discussion of Committee Charges and Duties
 - Involvement with Town Newsletter
 - Other Special Events
 - Proposals for any Changes to Charges and Duties
 - Committee Organization to Implement Charges and Duties
10. Annual Report from the Committee to the City Council
11. Additional Items or Contributions from Committee Members
12. Summary, Date for Next Meeting, and Adjournment

Any writings or documents provided to a majority of the Community Relations Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's Office located at Town Hall, 26379 Fremont Road, Los Altos Hills during normal business hours.